Trindel
Insurance Fund
Alpine - Colusa - Del Norte – Lassen – Modoc – Mono – Plumas - San Benito – Sierra - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

BOARD OF DIRECTORS
MINUTES

November 3, & 4, 2011
Trinity County Board Chambers
(Trinity County Library)
351 N Main Street, Weaverville, CA 96093

DRAFT

Meeting called to order at 8:42 A.M.

A. Roll Call

Voting Members & Alternates Present:
Rita Sherman - Mono (President)
Michelle McLelland – Alpine (Secretary)
Jim Arkens – Mono
Van Maddox - Sierra
Peter Huebner – Sierra
Denise Carter - Colusa
Peggy Scroggins – Colusa
Lori Simpson – Plumas
Richard Egan – Lassen
Joey Young – Del Norte
Wendy Tyler – Trinity
Shelly Pourian – Trinity
Rich Inman – San Benito
Chester Robertson – Modoc

Members Absent:

Others Present:
Pam Randall - Modoc
Bill Goodwin – Tehama County (Friday Only)
Sherri Adams – Tehama County (Friday Only)
David Nelson – Staff
Gene Herndon – Staff
George Vondrak – Staff
Lisa Mitchell – Staff
Lacy Cusmano – Staff (Thursday Only)

B. Approval of Minutes of May 11, 12, & 13, 2011.

Motion by Michelle McLelland and Second by Richard Egan, to approve the May 11, 12, & 13, 2011 minutes as presented, unanimously approved.

ABSTAIN: Colusa County and Modoc County

C. Informational Item: Register, checks & invoices for the fourth quarter of 2010-2011 fiscal year and first quarter 2011-2012 are provided to you for review pursuant to Bylaws Article XIV, Section 2. (Provided at meeting)

David talked about the check registers and that each County has a copy of Trindel's check register and their own County's check registers. These are the checks that are cut out of the Trindel Office not liability or workers compensation accounts. There was discussion of confidentiality due to the EAP Program. EAP names need to be taken off of the check registers before the board sees them.

No action taken, information only registers provided at meeting for review.

D. Staff report on activities since the May 2011 Board meeting.

Executive Director, David Nelson talked about:
***Meetings that he has attended**
***File reviews**
***The Galina Audit**
***RTS Computer Service agreement**
***Trindel executive meeting regarding the Director of Workers Compensation Program's position**
***actuarial**
***CAJPA**
***reporting to state and**
***Participating in a JPA survey.**

Administrative Assistant, Lacy Cusmano talked about:
***Ordering and disbursing Labor Law Update that has to be posted January, 2011**
***Order Safety Posters with frames for all of our Counties**
***Ordering and setting up office for George and Lisa**
***Organize CAJPA arrangements for our members**
***Organize hotel and food for the Trindel Board Meeting for our members**
***Order and assemble agenda binders for the Trindel Board Meeting**
***Keep up to date with the Liability Claims**
***Worked with Colusa for a letter to their EAP Providers**
***Making sure Return of Funds goes out to the Counties that request it**

Director of Workers' Compensation Program, Lisa Mitchell talked about:
***Her past and committees she has been on**
***Sense Trindel been researching phones and software**
***Went to CAJPA and claims reviews**
***Developing policies and studying for test on Saturday.**

Director of Loss Prevention Program, Gene Herndon talked about:
***Hiring of George Vondrak**
***Visiting counties and trainings**
***Loss Prevention annual evaluation**
***Meeting in Mono County Sarah and Rita did a great job**
***CSOOC conference that Gene and George attended in Anderson the turnout was not that great**

***Peggy Scroggins talked about training in Colusa County**
***Rich Inman talked about search and rescue to design program and the sheriff full support.**

Safety & Loss Prevention Analyst, George Vondrak talked about:
***Training and cooperation for County employees**
***He has three more counties to get to and meet the sheriffs**
***Michigan and his past**
***So far in Trindel he has worked on training programs and procedures and plans on updating existing programs.**

Denise Carter needs a no volunteer policy does anyone have one Lori Simpson said the only ones that need to be finger printed is the volunteers who works with kids. Lori Simpson and Rich Inman said they have them. Peggy Scroggins talked about reporting and fingerprinting. Shelly Pourian requested that anyone who has the policy please forward it to Colusa. There was a discussion on PERS and health care, dental and vision. Van Maddox and David Nelson talked about the underwriting committee and executive committee. David Nelson encourages everyone to be involved in CSAC/EIA.

E. Presentations by President, Executive Director & George Hills.

Executive Director, David Nelson talked about the organization changing and that Trindel is being recognized and we would like to recognize two individuals first Peggy Scroggins to present her with a plack of being President of the Trindel board for 3 years and to present Van Maddox with a plack of being President of the Trindel board for 8 years.

Georgehills had conflicts and were unable to make it so Executive Director David Nelson is going to do the presentation on property and liability using graphs.

F. Election of Vice-President to for the balance of 2011-12 fiscal year.

Sherri Adam was our Vice-President and has taken a position in Tehama County so we need a new Vice-President. Rich Inman nominated Joey Young.

Motion by Rich Inman and Second by Denise Carter, to appoint Joey Young as Vice-President to for the balance of 2011-12 fiscal year, unanimously approved.

G. Appointment of one Executive Committee member for the balance of 2011-12 fiscal year.

President, Vice-President and Peggy Scroggins are the Executive Committee and we need to fill one more spot. David Nelson explained what the position does.

Motion by Rich Inman and Second by Peggy Scroggins, to appoint Rich Inman as an Executive Committee member for the balance of 2011-12 fiscal year, unanimously approved.

H. Discussion/Action to change the roll of the Assistant Treasurer. Resolution 12- 03

Executive Director, David Nelson and President, Rita Sherman talked about the changes to the Bylaws and why. Change the Assistant Treasurer to Secretary. Eliminate the Assistant Treasurer and only have Secretary. There was discussion on the secretary having an Auditor background. There was discussion on Section 2 and page 16.

Motion by Peggy Scroggins and Second by Joey Young, to change the roll of the Assistant Treasurer and Adopt Resolution 12- 03, unanimously approved.

AYES: ALPINE, COLUSA, DEL NORTE, LASSEN, MODOC, MONO, PLUMAS, SAN BENITO, SIERRA, TRINITY
NOES: NONE
ABSENT: NONE

I. Discussion/Action on Claims In House plan.

Executive Director, David Nelson and Lisa Mitchell talked about the proposal and changes to the proposal to bring claims in house. There was discussion on the software and costs. Van Maddox wants a contract that the cost goes down as we pick up more modules. There was discussion on YORK and JDI and a three year contact was discussed. There was discussion on if this needed to be brought back to the Executive Committee.

Motion by Peggy Scroggins and Second by Wendy Tyler, to approve and move forward with the Claims In House Plan, unanimously approved.

J. Discussion/Action establish a new fund for WC Claims handling Resolution 12-01

Executive Director, David Nelson talked about the need for this fund.

Motion by Rich Inman and Second by Peggy Scroggins, to establish a new fund for Workers Compensation Claims handling and Adopt Resolution 12-01, unanimously approved.

AYES: ALPINE, COLUSA, DEL NORTE, LASSEN, MODOC, MONO, PLUMAS, SAN BENITO, SIERRA, TRINITY
NOES: NONE
ABSENT: NONE

K. Discussion/Action Budget adjustments for 2011-12 Resolution 12-02.

David talked about the additions of the workers compensation budget and changes due to the software.

Motion by Van Maddox and Second by Chester Robertson, to Adopt Resolution 12-02, unanimously approved.

AYES: ALPINE, COLUSA, DEL NORTE, LASSEN, MODOC, MONO, PLUMAS, SAN BENITO, SIERRA, TRINITY
NOES: NONE
ABSENT: NONE

L. Discussion/Action Legends quote for landfill coverage.

David looked at different quotes and talked about the different quotes. There was discussion on Excess Workers Compensation.

M. Discussion/Action looking at different risk financing options by moving our self insurance levels

Executive Director, David Nelson and the Trindel Board Members discussed raising and moving the workers compensation self-insurance levels (SIR). David is waiting for numbers from Bickmore. President Rita Sherman wants to get numbers from Bickmore then take it to the Executive Committee and Richard Egan just wants to see it proceed.

N. Discussion/Action Resolution No. 99-04 distribution of undisbursed loss prevention subsidy.

Executive Director, David Nelson wants a decision from the board. Van Maddox wants to have it stay the same and split it 10 ways.

Motion by Van Maddox and Second by Jim Arkens, to split up Undisbursed Loss Prevention dollars evenly among all 10 members, unanimously approved.

O. Presentation by Director of Loss Prevention on safety posters.

Gene Herndon talked about the Safety Posters. There is an interest in having more posters to have around Trindel Counties. Gene and George will put together a count of how many each county wants.

P. Discussion/Action update on Cal STAR law suit and demand for payment and Renown Liens.

Executive Director, David Nelson and President, Rita Sherman talked about the history of Cal STAR and the Liens.

No action taken, information only

Q. Discussion/ Action new web design.

David talked about updating the website.

No action taken, information only

R. Informational only: Misc - Health plans with EIA.

Executive Director, David Nelson talked about forming a Health Insurance Pool for Trindel. We would start with the dental program. There was discussion on going in as a group.

No action taken, information only

Friday, November 4, 2011, 8:30 A.M.

S. Discussion/Direction: Review the Statement of Net Assets and Statement of Revenues, Expenses and changes in net assets as of 9/30/2011.

Executive Director, David Nelson talked about Statement of Net Assets and Statement of Revenues, Expenses and changes in net assets as of 9/30/2011.

T. Information Item; Target Safety membership.

Executive Director, David Nelson talked about online training program that EIA does. David Nelson enrolled Trindel into the program so all of our Counties are now enrolled. George Vondrak talked about the program.

U. Discussion/Direction: for setting premiums for 2012-13 fiscal years for all programs.
(add lexipol like hearing loss control)

Executive Director, David Nelson talked about premiums for 2012-13 fiscal years. There was discussion on guidelines regarding vehicles. David Nelson walked them through all the premiums. There was discussion on the EAP Program.

V. Safety Presentation.

George Vondrak did a power point presentation on Loss Prevention 101. David Nelson talked about our two great Safety people who are here to do trainings for them.

W. Discussion/Direction Loss Prevention Specialist Meetings.

Gene Herndon talked about Loss Prevention Specialist meetings, online and video conferencing trainings. Discussion was held on where to have the meetings. The Board decided that 2 meetings a year will be held in a Trindel County and the 3rd meeting as a teleconference.

X. Discussion/Approval: Register, checks & invoices for the fourth quarter of 2010-2011 fiscal year and first quarter 2011-2012.

Executive Director, David Nelson asked the board to approve the money that has been spent in their counties.

Motion by Van Maddox and Second by Peggy Scroggins, to Approve Register, checks & invoices for the fourth quarter of 2010-2011 fiscal year and first quarter 2011-2012., unanimously approved.

AYES: ALPINE, COLUSA, DEL NORTE, LASSEN, MODOC, MONO, PLUMAS, SAN BENITO, SIERRA, TRINITY
NOES: NONE
ABSENT: NONE

Y Public Comment
Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

Executive Director, David Nelson talked about AB109. Gene Herndon talked about search and rescue volunteers.

Z. Future meetings – The spring meeting, tentative date of March 2, 2012, will be held in conjunction with the March 3 & 4, 2012 CSAC-EIA Board meeting at the Hilton in Sacramento or set a different date. The annual meeting is scheduled for May 16, 17 & 18, 2012 _____ County.

There was a correction to the above dates so the Trindel Board Meeting will be February 29th, 2012 and the CSAC Board Meeting will follow on March 1, 2, 2012. As for Trindel's annual May 16, 17 & 18, 2012 meeting it will be hosted in Alpine County and Modoc County the following year 2013.

Adjourn. Date: November 4, 2011 Time: 12:00 P.M.